

Friday, August 5th, 2022 - Sunday, August 7th, 2022

Zoom Communications w/ Reunion Director

COLLINS FAMILY REUNION MEETING AGENDA

Zoom Communications w/ Shawanda E. Fowler

Sunday, May 22, 2022 at 6:30 p.m.

collins-reunion.com

2022 BOARD OFFICERS

Gina Burnley, President
Jarod Collins, Vice President
Regina Oglivie, Secretary
Laura Collins, Treasurer
Vendolyn Boatwright, Parliamentarian

2022 EXECUTIVE COMMITTEE

Shawanda Fowler, Committee Director

2022 COMMITTEE MEMBERS:

Registration Committee

Laura Collins, Chair
Vera Baker, Co-Chair

Hospitality & Welcome Committee

Sheila Collins, Chair
Regina Oglivie, Co-Chair

Kitchen & Food Committee

Ossume Collins, Chair
Theresa Batiste, Co-Chair
Gary Collins
Elizabeth West
Tryston Collins

Entertainment Committee

Vendolyn Boatwright, Chair
Theresa Batiste, Co-Chair
Gary Collins

Historian & Honorary Committee

Tamba Giles, Chair
Mark Giles, Co-Chair

Fundraiser Committee

Gina Burnley, Chair

Communications & Media Committee

Shawanda Fowler, Chair
Gina Burnley, Co-Chair

2022 REUNION ESTIMATED BUDGET:

Emancipation (deposit/rental) \$803.48
Embassy Hotel (deposit/rental) \$500 /
\$4,500.00 + tax & 23% service charge
Security Officer \$294.00
DJ Mike Jones \$200.00
Website \$199.00
Family Reunion Shirt (vary)

- I. 6:30PM CALL TO ORDER
 - A. Call the meeting to order at _____ p.m.
- II. ROLL CALL | ESTABLISH QUORUM
 - A. Welcome. Confirm there is a quorum (51% must be present)
- III. EXECUTIVE COMMITTEE REPORTS
 - A. Reunion Director
- IV. COMMITTEE REPORTS
 - A. Registration Committee
 - B. Hospitality & Welcome Committee
 - C. Kitchen & Food Committee
 - D. Entertainment Committee
 - E. Historian & Honorary Committee
 - F. Fundraiser Committee
 - G. Communications & Media Committee
- V. OLD BUSINESS
 - A. **SAVE THE DATE**, Committee Volunteers Needed, Volunteer for Family Reunion Table Centerpiece, Seed Donors Needed, T-Shirt Custom Design, Send Family Photos - Post family reunion marquees via Facebook
 - B. **Seed Donor Committee Dues** of \$100 are due now
 - C. Come join us and sign-up as a [Committee Member](#) or [Seed Donor](#)
 - D. Request mailing addresses from all volunteers
- I. NEW BUSINESS
 - A. Submit proposal budget expenses to board
- II. 7:50PM AWARENESS & ANNOUNCEMENT(S):
 - A. Collins Family Reunion Main Event Saturday, August 6, 2:00PM – 8:00PM at Emancipation Cultural Center, 3018 Emancipation Avenue, Houston, TX 77004
- III. 7:55PM NEXT ZOOM MEETING: TBA
- IV. 8:00PM ADJOURNMENT
 - Meeting adjourned at _____ p.m.